## **OC Society Privacy Statement**

Your privacy and the security of all information that you give to us are of vital importance to Highgate School and the Cholmeleian Society. Your personal information will be held on the Highgate School database in accordance with the Data Protection Act 2018 and will be used for Alumni and Development purposes, including archiving, keeping in touch, fundraising and events. Security measures to protect your personal information and privacy are in place: the only people who will ordinarily have access to your data (apart from our professional advisers) are Development Office or Alumni Relations personnel.

As an Old Cholmeleian, you will be able to choose whether to make some or all of your information visible to other alumni using the relevant section of the Cholmeleian Society website. You may change these options at any time by emailing <a href="mailto:oc@highgateschool.org.uk">oc@highgateschool.org.uk</a>.

Alumni data may be shared with academic, administrative and support departments at Highgate School to promote close links between the School and its former students, staff and parents/carers. Additionally, contact details may be provided to Alumni Year Representatives (who are themselves Highgate alumni) and/or Committee Members of the Society, who will have signed a data protection agreement.

We will assume you are happy to receive material such as Alumni newsletter and magazine by post but please let us know if you wish us to stop. You may opt out of specific or all marketing and fundraising communication at any time with Highgate School by either writing to us at The Development Office, Highgate School, North Road, London N6 4AY or emailing oc@highgateschool.org.uk.

If you have any questions concerning data protection or this questionnaire please contact us at <a href="mailto:oc@highgateschool.org.uk">oc@highgateschool.org.uk</a>.